

**POOL - Teacher Candidate Supervisor
University of Kansas**

Direct Link: <https://www.AcademicKeys.com/r?job=105720>

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Posted Apr. 12, 2018, expired Oct. 21, 2018

Job Title POOL - Teacher Candidate Supervisor
Department Curriculum & Teaching
Institution University of Kansas
Lawrence, Kansas

Date Posted Apr. 12, 2018

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Administration/Supervision
Education - General

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Job Description

Position Overview

The University of Kansas, Department of Curriculum & Teaching anticipates openings for the position of University Supervisor in the 2018-2019 academic year.

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The University Supervisor is an adjunct faculty member in the School of Education (SOE). The supervisor serves as the liaison between the SOE and the PK12 school where teacher candidates are placed for their student teaching/internship. The primary function of the university supervisor is to provide guidance for the teacher candidate in their development of teaching competency and to give assistance to the clinical supervisor.

University supervisors should have academic backgrounds and experience in the field of education and have taught successfully at the levels they supervise. We are seeking university supervisors who have prior teaching experience in the areas of early childhood, elementary, middle/secondary social studies, middle/secondary English, world languages. Supervisors must be available to observe and conference with teacher candidates during the school day.

Amount of work required can vary by position and will range in FTE

Applications will be accepted throughout the year. The successful applicant must have appropriate authorization to work in the U.S. before employment begins.

Job Description

Supervisors are responsible for the following (1.0 FTE):

Attending 2 University Supervisor Training sessions each semester

Initiate and attend an initial meeting with the clinical supervisor and teacher candidate

Conducting pre- and post-conference meetings for every formal observation to assist in improving instruction, analyzing problems, identifying strengths, and reflecting on teaching effectiveness.

Reviewing lesson plans prior to formal observations

Participating in problem-solving and remain flexible in seeking solutions

Completing required formative and summative evaluation forms as outlined in the checklist

Unannounced visit – once during the spring semester

Communicating regularly with assigned teacher candidates and their clinical supervisor

Promote and sustain positive working relationships among the clinical supervisor, the teacher candidate, and the principal

Establish and maintain working relationship with the principal at each site and build communication between the school and the University

Respond to emails, phone calls, questions and other inquiries in a timely manner

Suggesting specific instructional strategies or approaches if teacher candidates are unsuccessful in implementing particular lesson plans or have management problems that will reach a wide variety of

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learners

Communicate concerns with the Director of Student Teaching to keep them updated and involved with solutions

Document plan of action/interventions used to assist teacher candidates in gaining skills

Monitoring teacher candidate's work submitted online and provide a grade and feedback in a timely manner;

Acting as a critical resource for teacher candidates as they face the challenges of teaching and learning

Respect the cultural implications and expectations of the school

Assigning a grade for each teacher candidate

Required Qualifications

The applicant must hold a master's degree in Education or other field appropriate to subject area and a minimum of 5 years relevant PK12 teaching or administrative experience.

Ability to communicate effectively with students, teachers, administrators, and university faculty.

Experience observing and evaluating teaching performance.

Ability to travel to multiple school settings within a 50-mile radius of Lawrence, KS.

Knowledge of working with multicultural populations and an awareness of issues of diversity, inclusion, and equity.

Current teaching license

Basic technology knowledge including Microsoft Word, Excel, PowerPoint, Blackboard, Apple iPad, and FileMaker Pro.

Contact Information to Applicants

Dr. Nicole Babalola
nsb.singleton@ku.edu

Additional Candidate Instruction

A complete application includes an online application, resume/CV, cover letter addressing position requirements, copy of a valid teaching license and a list of three (3) professional references.

Review of applications are ongoing

Contact Information



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Contact

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