

Research Director/Writer/Post-Doc  
Columbia University

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Posted Jan. 21, 2019, expired May 23, 2019

<b>Job Title</b>	Research Director/Writer/Post-Doc
<b>Department</b>	Collaborative for Spirituality in Education
<b>Institution</b>	Columbia University New York, New York
<b>Date Posted</b>	Jan. 21, 2019
<b>Application Deadline</b>	Feb. 28, 2019
<b>Position Start Date</b>	As soon as possible
<b>Job Categories</b>	Post-Doc Research Scientist/Associate
<b>Academic Field(s)</b>	Education - General Human Development
<b>Job Website</b>	<a href="https://www.spiritualityineducation.org/">https://www.spiritualityineducation.org/</a>
<b>Apply By Email</b>	<a href="mailto:karenbarth@spiritualityineducation.org">karenbarth@spiritualityineducation.org</a>

**Job Description**

The Research Director will oversee the research program of the Collaborative for Spirituality in Education, the synthesis and the writing up of the research results. He/she will also contribute to the development of the project deliverable, namely the spiritually supportive pedagogy and to the planning of content at the annual conference of the National Council on Spirituality in Education. In addition, he/she will be expected to write several publishable academic articles, and several more popular articles based on the work of the Collaborative. The Research Director will oversee the team conducting, synthesizing, and documenting the research and monitor the quality and timeliness of research activities.

**Major Responsibilities**

- Oversees the research work of the Collaborative ensuring quality and timeliness
- Makes sure that research methodologies are aligned with best practices

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- Assist with conducting, synthesizing and documenting research
- Takes the lead on writing up the results of the research and the spiritual supportive pedagogy
- Writes and publishes several academic articles and several popular articles based on the research results
- Performs administrative tasks related to the research in coordination with the Office Manager
- Ensure compliance with applicable regulations of Columbia University and Teacher's College
- Assists in budget development
- Contributes blog content and other content for the website
- Assists with fundraising efforts where appropriate
- Assists with development of programs, content, materials, and communication for schools
- Assists with planning and coordination of the National Council conferences and other meetings

### Requirements

- Self-starter who can work independently
- Experience managing others
- PhD in related field
- Strong qualitative research background
- Familiarity with qualitative research software
- Experience with quantitative research methods a plus
- Excellent interpersonal skills
- Expertise in the field of education and youth development, expertise in spiritual development desirable but not required
- Excellent organizational skills and attention to detail
- Passion for the mission of CSE

### **EEO/AA Policy**

Columbia University is committed to providing a learning, living, and working environment free from unlawful discrimination and harassment and to fostering a nurturing and vibrant community founded upon the fundamental dignity and worth of all of its members.

Consistent with this commitment, and with all applicable laws, it is the policy of the University not to tolerate unlawful discrimination or harassment in any form and to provide those who feel that they are victims of discrimination with mechanisms for seeking redress.

Also consistent with this commitment, Columbia University prohibits any form of discrimination against any person on the basis of race, color, religion, sex, gender, gender identity, pregnancy, age, national

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origin, disability, sexual orientation, marital status, status as a victim of domestic violence, citizenship or immigration status, creed, genetic predisposition or carrier status, unemployment status, partnership status, military status, or any other applicable legally protected status in the administration of its educational policies, admissions policies, employment, scholarship and loan programs, and athletic and other University-administered programs and functions.

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This policy governs the conduct of all Columbia University students, faculty, staff and visitors that occurs on the University's campuses or in connection with University-sponsored programs. This policy also governs conduct by Columbia University students, faculty, staff and visitors that creates, contributes to, or continues a hostile work, educational, or living environment for a member or members of the University community.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact** Karen Barth  
Collaborative for Spirituality in Education  
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New York, NY 10017

**Contact E-mail** karenbarth@spiritualityineducation.org