

**Clinical Instructor**  
**University at Buffalo, The State University of New York**

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Posted Mar. 5, 2019, expired Jul. 5, 2019

<b>Job Title</b>	Clinical Instructor
<b>Department</b>	UB Curriculum: General Education
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Mar. 5, 2019
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Lecturer/Instructor
<b>Academic Field(s)</b>	Curriculum/Instruction Education - General
<b>Apply Online Here</b>	<a href="http://www.ubjobs.buffalo.edu/postings/18738">http://www.ubjobs.buffalo.edu/postings/18738</a>

**Apply By Email**

**Job Description**

The UB Curriculum (UBC) Clinical Instructor will serve as a primary instructor for UBC 399: Capstone. The UBC Capstone is a one-credit virtual course in which students work in Digication, with the support of a UBC instructor, to create a reflective and integrative ePortfolio based on holistic learning in college coursework and lived experiences outside of the formal classroom. The UBC Capstone Clinical Instructor will teach during the regular semesters (fall and spring) and will also teach the condensed winter and summer section(s). Additional duties include: maintain and revise the syllabus and instructional materials for UBC 399 as needed, assist in daily administrative tasks related to UBC 399 and supervise the Capstone TAs and adjunct instructors.

Key accountabilities and responsibilities:

- Teach section(s) of UBC 399 “UB Curriculum Capstone”;
- Provide office hour availability for students enrolled in UBC 399 (both in person and virtual);

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- Revise and update instructional materials and methods of assessment;
- Consult on issues related to the scheduling of UBC 399 sections;
- Responsible for training and day-to-day supervision of Capstone TAs and adjunct instructors;
- Responsible for administrative tasks associated with the Capstone as they arise;
- Responsible for supervising eMentors and ensuring that the ePortfolio lab is adequately staffed and available for student support.

Work Hours: Monday - Friday, 8:30 a.m. - 5:00 p.m.; evening and weekends as needed to meet professional obligation.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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