

Lecturer, 12 Months *Search Extended and Revised*
Kean University

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Posted Nov. 11, 2019, expired Mar. 9, 2020

Job Title	Lecturer, 12 Months *Search Extended and Revised*
Department	Office of Teacher Certification and Alternate Route Programs
Institution	Kean University Union, New Jersey
Date Posted	Nov. 11, 2019
Application Deadline	Open until filled
Position Start Date	Fall 2019
Job Categories	Lecturer/Instructor
Academic Field(s)	Teacher Education Education - General
Job Website	https://www.kean.edu/offices/human-resources/lecturer-12-months-office-teacher-certification-and-alternate-route
Apply By Email	tcjobs@kean.edu

Job Description

The Lecturer in the Office of Teacher Certification and Alternate Route is a full-time employee who provides student and learning support services and teaches in the College of Education over a twelve-month period, extending after graduation and continuing to the beginning of the school year. The Lecturer supports all candidates' successful preparation for teacher certification; coordinates support for internal processes; participates in information sessions and orientations; maintains office and advising hours for students; co-teaches the fifty (50) hour pre-service workshop and monitors academic progress for Alternate Route candidates; assists the Director with preparing student retention reports; provides Student Academic Support (SAS) including advisement, retention, recruitment and other as needed and directed academic student support activities; actively participates in the university community; and does related work as required.

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This is a non-tenure track position that may be renewed on an annual basis. Teaching assignments and related responsibilities may include day, evening, weekend and online courses. Interest or experience in using advanced instructional technologies to improve the teaching/learning process is highly desirable. This position is based at the Union campus but requires travel to off-campus locations. All Lecturers may be required to teach General Education courses.

Qualifications: Master's degree in a related field and a minimum of one year of teaching experience at the post-secondary level or its equivalent experience as a public school teacher or administrator as determined by the university is required. Knowledge of processes and requirements for NJ State Teacher Certification; overall familiarity with P-12 school environments; and Bilingual in Spanish is preferred. Excellent oral and written communication skills are essential. Transportation is required for traveling to off campus locations.

Application: Please send cover letter, resume, unofficial transcripts and contact information for three professional references to: Ms. Ethel Eaddy, Director of Teacher Certification and Alternate Route Programs, to tcarrjobs@kean.edu. Previous applicants need not apply. Candidacy review begins immediately and continues until position is filled. Official transcripts for all degrees and three current letters of recommendation are required before appointment. Contingent on Budgetary Approval and Appropriated Funding.

EEO/AA Policy

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Ms. Ethel Eaddy
Office of Teacher Certification and Alternate Route
Programs
Kean University
Union, NJ



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