

English as a Second Language Instructor (Two or More Positions)

South Orange County Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=197946>

Downloaded On: Jan. 31, 2023 2:53pm

Posted Oct. 27, 2022, set to expire Feb. 26, 2023

Job Title	English as a Second Language Instructor (Two or More Positions)
Department	
Institution	South Orange County Community College District South Orange County Community College District, California
Date Posted	Oct. 27, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Professional Development English as a Second Language Education - General
Apply Online Here	https://wd5.myworkdaysite.com/en-US/recruiting/socccd/SOCCCD/job/Irvine-Valley-College/English-as-a-Second-Language-Instructor--Two-or-More-Positions-_REQ10580

Apply By Email

Job Description

Title:

English as a Second Language Instructor (Two or More Positions)

Job Category:



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Faculty CTA

Job Opening Date:

October 26, 2022

Job Closing Date:

January 12, 2023

Location:

Irvine Valley College

Work Location:

Irvine, CA

Pay Grade, for more information click on this link:

http://www.socccd.edu/humanresources/hr_salary.html

Pay Rate Type:

Monthly

Work Days:

TBD

Work Hours:

36 hours per week

Hours Per Week:

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36

Percentage of Employment:

100%

Months of Employment:

10

Salary:

\$78,689 to \$104,919 annually

Required Documents:

Cover Letter, Resume/CV, Transcripts

Job Description:

Application materials must be received by 11:59 pm on January 11, 2023

Summary of Duties and Responsibilities:

- Duties and responsibilities as presented are intended to be representative and not restrictive. The District reserves the right to modify the assignment and allocation of duties in accordance with any changes in District policy and/or the faculty collective bargaining agreement.
- Teach English as a Second Language and related courses to a diverse student population. This may include teaching a variety of ESL courses, which may include all levels of credit ESL, noncredit ESL (AESL), and language lab. This teaching position may include both day and evening classes, in-person and online classes, and program coordination responsibilities.
- Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies and informed critical feedback on assignments and discussions in support of student success.
- Develop culturally relevant course content, culturally responsive pedagogical techniques, and

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effective practices for engaging students who are diverse and/or are students who are historically underserved. The ideal candidate should have experience with relevant pedagogical techniques to engage diverse student populations such as African American, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students.

- Participate in curriculum development and serve on department, division, college and district committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.
- Engage in co-curricular activities, including planning, implementing, and teaching in special programs designed to support student success.
- Participate in the formulation of Student Learning Outcomes (SLOs) and the Student Learning Outcomes assessment cycle.
- Maintain formal office hours; stay current on information as discussed in department and division meetings.
- Provide an average of one (1) hour per week of college service that supports the division, college and/or District goals through active participation in one or more of the following categories: committee work on the department, division/school, college, and/or district level; non-classroom college, district, or community activities; department/division/school activities, events, or meetings; student club advisor activities or events.
- Remain current in your discipline, of instructional methods and new technologies pertinent to areas of assignment; learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to assist and support student success.
- Teach scheduled classes and perform related duties as assigned, including comply with the applicable Course Outline of Record(s) (COR); respond to and evaluate student work regularly and consistently, inform students on a timely basis of their progress in the course throughout the term; and respond to student academic concerns, as appropriate, in a timely manner. Comply with district, college and division policies in the performance of duties.
- Work cooperatively with staff and students.
- Regular and consistent performance of the requirements of your position.

Minimum Qualifications:

- Master's in TESL, TESOL, applied linguistics with a TESL emphasis, linguistics with a TESL emphasis, English with a TESL emphasis or education with a TESL emphasis; OR
- Bachelor's in TESL, TESOL, English with a TESL certificate, linguistics with a TESL certificate, applied linguistics with a TESL certificate, or any foreign language with a TESL certificate AND master's in linguistics, applied linguistics, English, composition, bilingual/bicultural studies,

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reading, speech or any foreign language; OR the equivalent.

- Commitment to equity and diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within an educational environment.

Desired Qualifications:

- Post-secondary teaching experience in ESL at a variety of levels.
- Experience with the teaching of and/or development of a breadth of courses, especially in academic writing, pronunciation, and/or content-based ESL/VESL courses.
- Knowledge of current ESL teaching methodologies and language acquisition theories.
- Experience in teaching with an online learning management system (LMS), such as Canvas, and online/hybrid/blended educational methodologies.
- Successful collaboration or leadership experience.
- Demonstrated ongoing professional development in the field of TESL and/or education.
- Working knowledge of, or fluency in, a language other than English.

Application Procedure:

To be considered a candidate for this position, the following materials must be electronically uploaded at <https://jobs.socccd.edu>:

- Completed South Orange County Community College District online application including education, experience and references.
- Cover letter.
- Current resume and/or curriculum vitae.
-



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Academic transcripts of all college level coursework showing date degree awarded from an accredited institution. For consideration, degree(s) must be awarded at the time of application, or applicant must complete the Supplemental Application for Equivalency Determination form with online application. Unofficial transcripts are acceptable at time of application. Successful candidate must provide official transcripts upon hire. Non-U.S. transcripts must include a certified U.S. evaluation (i.e., NACES agency: www.naces.org) at the time of application.

If a candidate is selected for an interview, one letter of recommendation from a supervisor or colleague will be required by the interview date.

Incomplete application packages will not be considered.

All submitted materials become the property of the South Orange County Community College District and will not be returned or copied, and will be considered for this position only.

Applicant bears the sole responsibility for ensuring that the application package is complete when submitted. All travel arrangements will be at applicant's expense. **Application materials must be received by 11:59 pm on January 11, 2023.** Application materials received after the closing deadline will not be accepted.

For an online application, information and instructions, visit the District Job Opportunities website at www.socccd.edu or call (949) 582-4850.

Federal law requires every new employee to present documentation showing eligibility to work in the U.S. SOCCCD does not sponsor employment Visas.

Selection Procedure:

A screening committee will review application materials which are complete and received by the deadline. A limited number of applicants will be invited to the District for an initial interview at their own expense. Possession of the minimum qualifications does not ensure an interview.

Compensation and Fringe Benefits:



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Full-time faculty are paid on the Academic Salary Schedule (see Wages for salary placement criteria in the Academic Employee Master Agreement located under Contracts on the District website). The District offers a comprehensive package of insurance benefits which includes medical and dental insurance, vision-care plan, life insurance and dependent life coverage, accidental death and dismemberment coverage, long-term disability plan, and legal plan. All premiums are fully paid by the District.

SPECIAL COVID-19 NOTICE:

Interviews may be held in-person (following all necessary precautions) or in a virtual format. Employees must reside in California while employed with the South Orange County Community College District (SOCCCD), even during remote work. Thank you for your continued interest in working at the SOCCCD.

The SOCCCD is committed to protecting the health and wellbeing of students, faculty, staff, administrators, and the communities it serves. Beginning January 8, 2022, all employees and volunteers must be fully vaccinated (as defined by the Centers for Disease Control) against COVID-19 unless approved as exempt due to a verified disability/medical condition or sincerely held religious belief (as defined in federal or state laws and regulations). More information can be found on our District website by visiting https://www.socccd.edu/about/about_covid-19.html.

NOTICE TO ALL CANDIDATES FOR EMPLOYMENT:

The Immigration Reform and Control Act of 1986, Public Law 99-603, requires that employers obtain documentation from every new employee which authorizes that individual to accept employment in this country.

PLEASE NOTE:

A California Public Employees Retirement System (CalPERS) retiree may not accept employment until after the first 180 days of retirement. Anyone retired from CalPERS accepting permanent employment with this District will be required to reinstate as an active CalPERS member. Please contact CalPERS



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for additional information regarding your retirement status.

Any active vested member of California State Teachers Retirement System (CalSTRS), who accepts employment with the District to perform service that requires membership in CalPERS, is eligible to elect to continue retirement system coverage under CalSTRS

DISABILITY ACCOMODATIONS:

If you require special accommodations in the application and/or selection process, please notify District Human Resources at least two (2) business days prior to the Job Close Date/Initial Screening Date, by either calling (949) 582-4850 or sending an e-mail to hrinfodesk@socccd.edu.

ATTENDANCE REQUIREMENT:

Report to work on a regular and consistent basis, as scheduled, to assigned job.

CAMPUS CRIME AND SAFETY AWARENESS:

Information regarding campus crime and safety awareness can be found at www.saddleback.edu or www.ivc.edu. Paper copies are available in the District Human Resources office upon request.

DIVERSITY, EQUITY, INCLUSION, AND EQUAL EMPLOYMENT OPPORTUNITY (EEO):

The South Orange County Community College District is committed to creating an academic and work environment that fosters diversity, equity and inclusion and equal opportunity for all, and ensures that students, faculty, management and staff of all backgrounds feel welcome, included, supported, and safe. Our culture of belonging, openness, and inclusion, makes our district a unique and special place for individuals of all backgrounds.

Our District and our colleges are looking for equity and inclusion-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to the understanding of diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present



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within our community. When you join our District, you can expect to be part of an exciting, thriving, equity-focused, and inclusive community that approaches higher education with the lens of social justice and collaboration among students, faculty, staff, administration, and community partners. In deciding whether to apply for a position with our District, you are strongly encouraged to consider whether your values align with our District's mission and goals for EEO, Diversity, Equity, and Inclusion.

SOCCCD IS AN EQUAL OPPORTUNITY EMPLOYER

Important: You must make sure that you have completed your **application** for a **posting** by **11:59 p.m.**, Pacific Time, on the posting's Job Close Date, along with any **required documents**, in order to be considered for the position.

Applicants must complete all fields/sections on the application. Do not type "See Resume" or leave any fields blank. Applicants must enter their work experience, education, etc. on the District application. Applications reflecting "See Resume" will be considered incomplete and will not be considered for recruitment.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact