

Director for DCEPS Research Support Center
Old Dominion University

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Posted Mar. 20, 2024, set to expire Oct. 31, 2024

Job Title	Director for DCEPS Research Support Center
Department	DARDEN COLLEGE OF EDUC
Institution	Old Dominion University Norfolk, Virginia
Date Posted	Mar. 20, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Education - General
Job Website	https://jobs.odu.edu/postings/20563

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Job Description

Job Summary

The Research Support Center Director is a vital role playing a pivotal part in facilitating and enhancing research activities within the college, providing critical support to faculty, staff, and students engaged in educational and professional studies research.

Responsibilities of the Director include:

- Working closely with the Dean and Associate Dean of Research to foster a strong momentum of research activity in the DCEPS
- Assisting faculty, researchers, and students to facilitate research projects
- Coordinate research-related events, seminars, and workshops
- Foster an environment conducive to research collaboration and innovation

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- Coordinate and collaborate with Office of Research at Old Dominion University.
- Coordinate and collaborate with the Old Dominion Research Foundation.

Minimum Qualifications

- ***A Master's degree in a relevant field***
- Considerable knowledge of and proficiency in research software, data analysis tools, and Microsoft Office Suite
- Strong track record of successful grant acquisition and management.
- Strong organizational, communication, and interpersonal skills
- Demonstrated ability to work both independently and as part of a collaborative team
- Prior basic working experience in research coordination or support within an academic or research setting.

Preferred Qualifications

- Considerable knowledge of research compliance and ethical standards
- Prior basic working experience in research coordination or support within an academic or research setting.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact