

Associate Director for Curriculum and Instructional Design
University at Buffalo, The State University of New York

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Posted Jul. 23, 2024, set to expire Nov. 21, 2024

Job Title	Associate Director for Curriculum and Instructional Design
Department	Jacobs School of Medicine and Biomedical Sciences
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Jul. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director Professional Staff
Academic Field(s)	Curriculum/Instruction Adult and Distance Education Education - General
Job Website	https://www.ubjobs.buffalo.edu/postings/51717

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Job Description

As part of the [Medical Education and Educational Research Institute \(MEERI\)](#) and reporting to the Director of MEERI, the **Associate Director for Curriculum and Instructional Design (CID)** will provide appropriate training for faculty in pedagogy, curriculum and instructional design, and related online instructional technologies. Working closely with the Office of Medical Curriculum, the Associate Director, CID will utilize evolving research on effective pedagogy, assessment, and student engagement to assist with the creation of evidence-based and engaging learning activities, course content, and assessments. The Associate Director, CID will work with the Director of MEERI to conduct needs assessments and provide necessary development activities, training and support to faculty and

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professional staff on the use of effective teaching strategies along with educational technologies.

The Associate Director, CID will play a key role in the development and implementation of new initiatives and instructional innovations, including the design of a new integrated curriculum, to better prepare graduates for their role in delivering high quality health care. Educators with experience in programmatic assessment as well as instructional modalities that incorporate interactive learning, team-based or case-based learning preferred. Ability to work with clinician educators and educators trained as basic scientists to develop interdisciplinary curriculum content is essential.

Key Responsibilities

- Consults and collaborates with faculty on curriculum development, instructional design, and teaching needs as well as selection and development of formative and summative assessments
- Provides individual and/or group teaching support on a variety of curricular and instructional design, pedagogy topics, and assessment approaches through workshops, webinars, book or journal clubs, or other means
- Designs and facilitates research-based faculty workshops supporting all teaching modalities
- Research current trends and evidence-based practices for assessment, instructional design, learning technologies, and faculty development topics
- Creates processes, tutorials, and documentation to assist faculty in curricular design, delivery, and improvement
- Collaborates with the Office for Accreditation and Quality Improvement in the design and implementation of processes and tools to gather and utilize assessment and evaluation data
- Designs and facilitates, in conjunction with MEERI and the Offices of Medical Education team members, signature events throughout the year, such as faculty orientations, medical education conferences, or spotlight events

Outstanding Benefits Package

Working at UBF comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our UBF benefits website to learn about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished

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by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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