

Director, Office of Clinical Experiences
Old Dominion University

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Posted Mar. 21, 2025, set to expire Nov. 1, 2025

Job Title	Director, Office of Clinical Experiences
Department	OFFICE OF CLINICAL EXPERIENCES
Institution	Old Dominion University Norfolk, Virginia
Date Posted	Mar. 21, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Education - General
Job Website	https://jobs.odu.edu/postings/22728

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Job Description

Job Summary

The Director will work extensively with school district/division administrators and building principals to establish and maintain positive school-university relationships and provide high-quality placements for education candidates. The Director will secure preservice observation, practicum, and student teaching placements for approximately 1,500 students each year within the Hampton Roads region as well as across the Commonwealth and beyond. S/he will also coordinate the review and completion of college verification and licensure application packets.

Position Type

FullTime

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Type of Recruitment

General Public

Minimum Qualifications

Master's degree in PK-12 education or a related field of study. Prior working experience as a teacher in PK-12 schools.

- Some experience supervising staff to meet time sensitive deadlines and goals.
- Some experience with regulatory agencies and policies.
- Some prior experience in clinical field placements.
- Considerable knowledge of initial and advanced teacher education licensure preparation programs, specifically in relation to coordination of clinical field placements.
- Good communication skills. Strong interpersonal skills. Strong organizational, collaborative, and management skills.
- Demonstrated history of taking initiative and working independently; able to problem solve situations proactively with limited supervision.
- Demonstrated ability to maintain professional relationships, and the ability to deal effectively and tactfully with students, K-12 faculty and administrators, university faculty, and other internal/external constituents.

Preferred Qualifications

- ***Doctoral degree in PK-12 education or a related field of study is preferred.***
- ***VA teacher license (or equivalent from another state***

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact



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