

Chairperson, Human Development and Family Science
Alcorn State University

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Posted Mar. 31, 2025, set to expire Jul. 29, 2025

Job Title	Chairperson, Human Development and Family Science
Department	College of Agriculture and Applied Sciences
Institution	Alcorn State University Lorman, Mississippi
Date Posted	Mar. 31, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Department Head/Head/Chair
Academic Field(s)	Human Development
Job Website	https://jobopps.alcorn.edu/postings/7543
Apply By Email	
Job Description	

Job Summary

The incumbent is responsible for the general oversight of the Department of Human Sciences, including all degree programs, administration and budgets and personnel, recruitment and retention, strategic planning, and establishment/maintenance of productive professional relationships to effectively achieve the goals and objective of the Department.

Knowledge Skills and Abilities

- In-depth knowledge of Human Sciences
- Knowledge of trends and best practices in higher education related to human sciences

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- Demonstrated integrity
- Excellent communication skills, verbal, written and interpersonal
- Strong time management skills
- Passion for teaching and engaging with students
- Skilled in mentoring students
- Ability to professionally provide leadership and handle complex issues
- Ability to work well with colleagues and foster a collegial environment conducive to teamwork and students' high level of learning
- Demonstrated ability to interact effectively with stakeholders
- Demonstrates grantsmanship ability

Essential Job Functions

- Provides essential leadership to develop and enhance instructional programs, in concert with program faculty.
- Develops and monitors the scheduling of courses and faculty teaching assignments for optimal distribution of faculty time between teaching, research and extension, while ensuring students graduate within the time allotted for the degree.
- Works with the faculty to upgrade courses and curricula, as needed, to ensure graduating students are nationally and globally competitive.
- Develops and implements effective student recruitment and retention strategies in collaboration with faculty and staff, Dean and others.
- Serves as liaison with the private sector, government agencies, and professional associations
- Teaches at least one (1) course per semester in field of expertise.
- Leads departmental planning, management and evaluation activities, including institutional effectiveness for accreditation.
- Other related duties, as assigned

Qualifications

- Doctor of Philosophy in Human Development and Family Studies, Human Sciences, Family and Consumer Sciences, Food and Nutrition, or other related field of study.
- Five (5) years' teaching experience at the college or university level teaching and research qualifying incumbent for at least the rank of Associate Professor in the Area of Specialization
- Experience planning, coordinating, implementing and evaluating teaching and research agriculture-related programs at the university level.

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Licensing and Certifications

N/A

EEO / ADA Statement

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Complaints, inquiries, or specific requests in regard to Title IX and Section 504 directives should be made to: Title IX Office, Walter Washington Administration Bldg., Room 519A, Lorman, MS, 39096, (601) 877-6700.

Complaints, inquiries, or requests in regard to non-discrimination in employment practices should be made to: Human Resources Department, Walter Washington Administration Bldg., Room 107, Lorman, MS, 39096, (601) 877-6188

Questions, complaints, or requests in regard to ADA/ADAAA compliance in employment practices should also be made to the department of human resources.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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