STEPS Data Automation Specialist
University of Kentucky

Job Title	STEPS Data Automation Specialist
Department	8G000:College of Education
Institution	University of Kentucky
	Lexington, Kentucky
Date Posted	Jun. 24, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Research Scientist/Associate
Academic Field(s)	Education - General
Job Website	https://ukjobs.uky.edu/postings/586678
Apply By Email	
Job Description	

STEPS Data Automation Specialist
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We are seeking a skilled Data Automation Specialist to develop and optimize request forms and workflows using Power Automate on the SharePoint platform.

The ideal candidate will have experience designing seamless, automated processes that enhance efficiency and user experience. Additionally, this role requires expertise in Excel, including the ability to create data validation tools, pivot tables, and macros to streamline data management and reporting.

Experience in building Tableau projects is also essential, as this position will be responsible for developing interactive dashboards and visualizations that support data-driven decision-making.

If you are a detail-oriented professional with a strong background in process automation and data analytics, we encourage you to apply.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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