

Coordinator, Talent Search 61 North
Alcorn State University

Direct Link: <https://www.AcademicKeys.com/r?job=261088>

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Posted Aug. 13, 2025, set to expire May 10, 2026

Job Title Coordinator, Talent Search 61 North
Department School of Education & Psychology
Institution Alcorn State University
Lorman, Mississippi

Date Posted Aug. 13, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Education - General
Counseling/Human Services
Higher Education Administration

Job Website <https://jobopps.alcorn.edu/postings/7702>

Apply By Email

Job Description

Provide specialized training in providing wrap-around services for students from first generation, low-income, and disability backgrounds in the following categories: secondary school persistence, financial education, career and leadership development, academic success strategies, post-secondary school preparation, connection, and community support.

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Knowledge Skills and Abilities

- Ability to creatively motivate, empower and recognize students;
- Visual, auditory, and ambulatory ability;
- Excellent verbal and written communication skills;
- Conflict management skills;
- Strong organizational skills;
- Empathetic;
- Positive relationship builder;
- Ability to track, report and analyze data;
- Assist with input of student and staff data for reporting requirements;
- Proficient in Microsoft Office, Email and other databases.

Essential Job Functions

- Recruit participants
- Coordinate services and activities
- Facilitate workshops and coach participants to persist, graduate and enroll in post-secondary education programs.
- Construct tutoring schedules
- Establish and maintain positive and cooperative relationships with target school staff, participants and the general public.

Qualifications

Bachelor's degree minimum; Master's degree preferred in counseling, education, higher education or a related field.

Minimum of two years of experience working with at-risk/disadvantaged students while increasing persistence, retention and graduation rates, as well as, promoting career exploration and financial education.

Contact Information

Please reference Academickeys in your cover letter when

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applying for or inquiring about this job announcement.

Contact

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