

**Adjunct Instructor - Elementary Education  
Alcorn State University**

Direct Link: <https://www.AcademicKeys.com/r?job=226518>

Downloaded On: May. 8, 2024 6:28pm

Posted Nov. 30, 2023, set to expire May 10, 2024

<b>Job Title</b>	Adjunct Instructor - Elementary Education
<b>Department</b>	School of Education & Psychology
<b>Institution</b>	Alcorn State University Lorman, Mississippi
<b>Date Posted</b>	Nov. 30, 2023
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Adjunct Professor
<b>Academic Field(s)</b>	Elementary Education
<b>Job Website</b>	<a href="https://jobopps.alcorn.edu/postings/6761">https://jobopps.alcorn.edu/postings/6761</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### **Job Summary**

Teaches courses in addition to evaluating students and conducting student conferences; the individual may also develop lectures, conduct seminars and serve other administrative rules within the department.

### **Knowledge Skills and Abilities**

- Has a comprehensive grasp on his or her particular area of academic study.
- Demonstrates excellent written and verbal communication skills.
- Exhibits a commitment to promoting academic excellence in students.

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- Is able to motivate others.
- Has the ability to solve problems and assess results.
- Demonstrates a high level of self-discipline and self-motivation.
- Exudes a positive, supportive, and cooperative disposition toward others.
- Is punctual and detail-oriented with a demonstrated ability to perform assigned task.

### Essential Job Functions

- Creates, distributes, and reviews the course syllabus.
- Utilizes a variety of instructional strategies in order to engage students, including cooperative and experiential learning.
- Meets with academic department chair to develop courseware and curriculum.
- Presents prepared materials and supervises organized activities.
- Evaluates student performance promptly and accurately based on departmental rubrics.
- Maintain records of student attendance, involvement, and progress.
- Teaches assigned class material in accordance with learning objectives that are developed by the department.
- Communicated with students outside of class to provide supplementary instruction, when necessary.
- Participates in faculty meetings involving departmental updates.
- Serves on faculty panels.
- Makes copies of supplementary materials for distribution in class.
- Surveys students in order to obtain information about their wants and needs in certain courses.

### Qualifications

- Terminal degree in or a Master's degree with 18 hours or above in disciplines
- At least one teaching experience at the University level
- Working knowledge of common management systems such as BANNER and CANVAS
- Proficiencies with standard Office applications on personal computers.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

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